

Taste of SUWANEE

Saturday, October 7, 2017
12—5 pm
Town Center Park, Suwanee, Georgia

We invite your restaurant to participate in the **Annual Taste of Suwanee Festival!** On average, **over 8,000** Festival-goers, families, and **Food Connoisseurs** come to Suwanee's beautiful 10 Acre Town Center Park to experience the best of Suwanee's eateries. What a great opportunity for you to **Showcase Your Menu Selections and Hospitality** to **thousands** on a fun filled fall afternoon!

The Taste of Suwanee Festival will not only introduce its **Best eateries**, but also offers live entertainment, big screen college football games hosted by Dish Network, a Suwanee Business Expo, Arts and Crafts Showcase, and a huge Fun Zone for all ages.

Be the **FIRST** to join us and support **NGHS Basketball Booster Club's ANNUAL Fundraiser Event!**
Limited Restaurant Booth Space Available!

WHAT FOOD ITEMS WILL YOUR RESTAURANT SERVE AT THE EVENT? _____

Will you be using a grill? YES NO

REMINDER: NO GREASE OR GLASS IS ALLOWED ANYWHERE IN SUWANEE TOWN CENTER PARK! DO NOT SELL OR GIVEAWAY SOFT DRINKS, SPORT DRINKS OR BOTTLED WATER as the NGHS Basketball Booster Club has exclusive rights to sell any and all drinks.

RESTAURANT

Application & Agreement
DEADLINE: SEPTEMBER 19, 2017

Early Registration Deadline: 7/31/17
(Get 1 free table & 2 chairs if payment is received by 7/31/17)

RESTAURANT NAME: _____

CUISINE STYLE: _____

****Please mail a copy of your restaurant menu with this application****

CONTACT NAME: _____

RESTAURANT ADDRESS: _____

CITY/STATE/ZIP: _____

BUSINESS PHONE: _____

CELL: _____

FAX: _____

EMAIL: _____

****Please PRINT as email is our festival's primary means of communication****

EVENT DAY CONTACT NAME: _____

BOOTH SPACE AND EQUIPMENT RENTAL—Mark desired booth space/equipment rental:

_____ \$200—10 X 10 Booth Space (no electricity, no tent, no table and no chairs provided)

_____ \$350—10 X 20 Booth Space (no electricity, no tent, no table and no chairs provided)

_____ \$340—10 X 10 Booth Space with 10 X 10 tent, 2 tables, 2 chairs and electrical supply. Restaurant vendor responsible for signage, table covers and 100 foot electrical cords.

_____ \$525—10 X 20 Booth Space with 10 X 20 tent, 4 tables, 4 chairs and electrical supply. Restaurant vendor responsible for signage, table covers and 100 foot electrical cords.

Optional Equipment Rental:

Tents 10'x10' _____ (qty) x \$100 10'x20' _____ (qty) x \$175 (2 10x10' tents pushed together)

6' Tables _____ (qty) x \$10 Folding Chairs _____ (qty) x \$2 Tablecloths _____ (qty) x \$12

Electricity \$25 per booth _____

Please return **Application & Agreement, Booth Payment, and Photos** to :

Taste of Suwanee / PO Box 751 / Suwanee, GA 30024

Make check payable to: **NGHS Basketball Booster Club**

Vendor Coordinator

Brenden Lipton and Steven Miles

brenlip22@aol.com and stevenmiles0323@gmail.com

Event Website:

For Taste of Suwanee committee use only:

Accepted Date _____ Notes:

Vendor Packet Sent _____ Booth Assignment _____

TOTAL FEE PAID _____

PAYMENT/INSURANCE INFORMATION:

Please enter CHECK # _____

TOTAL PAYMENT ENCLOSED \$ _____

Please make CHECK payable to: **NGHS Basketball Booster Club**

*(Taste of Suwanee payment by **Check ONLY**)
(All fees are non-refundable and non-transferable)*

GENERAL INFORMATION & AGREEMENT

Please read the following information carefully and sign the *Taste of Suwanee* Food Vendor Agreement. By signing the agreement, you acknowledge that you have thoroughly read and agree to the following regulations:

- 1) **NON-REFUNDABLE FEE** is required to reserve a booth space.
- 2) **RAIN OR SHINE** the *Taste of Suwanee* will be held.
- 3) **FOOD SAMPLES FOR TICKET EXCHANGE** Each food ticket is valued at .50 cents. Your food samples need to be sold for a **MINIMUM of TWO (2) TICKETS and MAXIMUM of EIGHT (8) TICKETS.**
- 4) **FESTIVAL ATTENDANCE** *Taste of Suwanee* is expecting 8,000 attendees. Please be prepared.
- 5) **FOOD SAMPLES ARE NOT ALLOWED TO BE SOLD FOR CASH. FOOD SAMPLES MAY NOT BE GIVEN AWAY.** If a restaurant is selling food for cash or giving food away, the restaurant will be closed for service and will forfeit ticket reimbursement.
- 6) **TWENTY FIVE CENTS PER TICKET COLLECTED** will be reimbursed to the restaurant within two weeks after the event.
- 7) **REMEMBER: THIS IS A TASTE!** Please price your samples according to the following portion sizes:
2 to 4 tickets—ice cream, wings, salad, bread, pizza, pasta, fruit, hot dogs, hamburgers, coffee, chicken, pork & Smoothies
4 to 8 tickets—crab, steak, ribs, brats, salmon, sushi, shrimp & lamb
- 8) **TICKET COLLECTION BOX** Ticket Boxes will be provided to you at your booth. As you collect tickets for samples, place tickets in the box. Boxes must not be opened during event. Volunteers will monitor your boxes throughout the day and take your box to City Hall to be counted as it fills.
- 9) Reimbursements (25 cents per ticket) will be mailed within two weeks from the close of the event.
- 9) **SET-UP BEGINS AT 8AM. PLEASE BE PREPARED TO SERVE BY 11:30AM.**
- 10) **BOOTH ASSIGNMENTS** will be provided when you arrive at the event. Unloading instructions and event guidelines will be mailed to you (2) weeks before the event.
- 11) **VEHICLE PASS** Prior to the event, you will be mailed a vehicle pass to drive onto the festival site for unloading. Only one pass per restaurant-Booth number will be on this pass and needs to be displayed on dashboard. You will not be allowed to park for more than **15 minutes** for unloading purposes at any time before, during or after event.
- 12) **BEST TASTE AWARDS**— Restaurants will be judged on appearance and taste. (3) BEST TASTE Awards will be presented at 4pm on the Performance Stage. Winners are awarded plaques and electronic logos for use on their website and other materials.
- 13) **SOFT DRINKS/WATER** Please do **NOT sell or give away soft drinks, sport drinks or water.** NGHS Basketball Booster Club has exclusive rights to sell these items as fundraisers.
- 14) **RESTAURANT SIGNS and MENU BOARDS** for booth space are to be supplied by each restaurant (no electrical signs). The festival will have a large attendance. Post signs high for visibility. Be creative and showcase your restaurant! If you need signage, please contact the Restaurant Coordinator.
- 15) **ELECTRICITY** To ensure adequate electricity at your booth, we must receive your electrical request by **September 28.** It is your responsibility to bring (2) 100-ft. heavy duty extension cords and a power strip for EACH.
- 16) Food vendors are expected to take extra care in handling and disposing of cooking fluids so as not to damage the surface of the ground beneath their booths. **Remember, NO GREASE** is allowed in any food booth. Those vendors who are not careful and cause environmental damage will be subject to a minimum \$100 fee. **GRILLS HAVE TO BE ON GRAVEL** Make sure your Restaurant Coordinator is aware if you are cooking on a grill. Please do not dump ice on the grass.
- 17) **EVENT ENDS AT 5:00PM. YOU ARE NOT ALLOWED TO BREAK DOWN PRIOR TO 5PM. YOU ARE NOT ALLOWED TO REMOVE YOUR EQUIPMENT PRIOR TO 5PM.**
- 18) **CLEAN UP** All trash, papers, boxes must be placed in a dumpster. The dumpster is located to the left of the stage. A \$50 charge will be deducted from your Ticket Reimbursement if trash is not completely removed from your booth area.
- 19) **IF RESTAURANT DOES NOT COMPLY WITH ALL ABOVE AGREEMENTS, THE RESTAURANT WILL BE CLOSED TO SERVICE ATTENDEES.** Restaurant will wait to close of event to breakdown and remove equipment.
- 20) **LIABILITY WAIVER AND RELEASE** I assume all responsibility for, and risks and hazards of, participation in the rental activity planned by myself or my business. In considerations of the City of Suwanee & NGHS Basketball Booster Club providing permission to use the space requested, I, and all members of my rental group do hereby, release the City of Suwanee and NGHS Basketball Booster Club, including all officials, officers, employees, sponsors, organizers, supervisors, volunteers, participants, and all other agents, of any and all claims, demands, rights and causes of action of whatever kind and nature, arising from and by reason of, and all known and unknown, foreseen and unforeseen, bodily and personal injuries, damage to property, and the consequences thereof, resulting from participation in the rental activity planned in the City of Suwanee by the NGHS Basketball Booster Club.

By reading this information and signing this Food Vendor Agreement, you are agreeing to abide by all rules and regulations set forth by the Event organizers in the *Taste of Suwanee* and made a part hereof by reference.

Signature: _____ Date: _____

Print Name: _____ Title: _____