

Taste of SUWANEE

Saturday, October 7, 2017
12—5 pm
Town Center Park, Suwanee, Georgia

FOOD ARTIST

Application & Agreement
DEADLINE: SEPTEMBER 19, 2017

Early Registration Deadline: 7/31/17
(Get 1 free table & 2 chairs if payment is received by 7/31/17)

We invite you to participate in the **Annual Taste of Suwanee Festival!** On average, **over 8,000** Festival-goers, families, and **Food Connoisseurs** come to Suwanee's beautiful 10 Acre Town Center Park to experience the best of Suwanee's eateries. What a great opportunity for you to **Showcase Your Products and Hospitality** to **thousands** on a fun filled fall afternoon!

The Taste of Suwanee Festival will not only introduce its **Best eateries**, but also offers live entertainment, big screen college football games hosted by Dish Network, a Suwanee Business Expo, Arts and Crafts Showcase and a huge Fun Zone for all ages.

Be the **FIRST** to join us and support **NGHS Basketball Booster Club's ANNUAL Fundraiser Event!**
Limited Booth Space Available!

WHAT FOOD ITEMS WILL YOU BE SERVING AT THE EVENT?

Will you be using a grill? YES NO

REMINDER: NO GREASE OR GLASS IS ALLOWED ANYWHERE IN SUWANEE TOWN CENTER PARK! DO NOT SELL OR GIVEAWAY SOFT DRINKS, SPORT DRINKS OR BOTTLED WATER as the NGHS Basketball Booster Club has exclusive rights to sell any and all drinks.

BUSINESS NAME: _____

FOOD TYPE: _____

CONTACT NAME: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

BUSINESS PHONE: _____

CELL: _____

FAX: _____

EMAIL: _____

****Please PRINT as email is our festival's primary means of communication****

EVENT DAY CONTACT NAME: _____

EVENT DAY CONTACT'S CELL #: _____

BOOTH FEE:

\$50 INCLUDES 10' X 10' SPACE; NON-REFUNDABLE FEE

Tent required for participation. All tents must have (2) 40lb. weights. Booth fees are non-refundable and non-transferable. Booth fees will be processed immediately.

Quantity of Booths # _____ x \$ 50 per Booth Space = \$ _____

Tent Rental # _____ x \$100 per 10'x10' Space = \$ _____

Electrical Supply # _____ x \$ 25 per Booth Space = \$ _____

6' Tables # _____ x \$10 per table = \$ _____

Folding Chairs # _____ x \$2 per chair = \$ _____

Please return **Application & Agreement, Booth Payment, and Photos** to :

Taste of Suwanee / PO Box 751 / Suwanee, GA 30024

Make check payable to: **NGHS Basketball Booster Club**

Vendor Coordinator

Brenden Lipton and Steven Miles

brenlip22@aol.com and stevenmiles0323@gmail.com

For Taste of Suwanee committee use only:

Accepted Date _____ Notes:

Vendor Packet Sent _____ Booth Assignment _____

TOTAL FEE PAID _____

PAYMENT/INSURANCE INFORMATION:

Please enter CHECK # _____

TOTAL PAYMENT ENCLOSED \$ _____

Please make CHECK payable to: **NGHS Basketball Booster Club**

*(Taste of Suwanee payment by **Check ONLY**)
(All fees are non-refundable and non-transferable)*

GENERAL INFORMATION & AGREEMENT

Please read the following information carefully and sign the *Taste of Suwanee* Food Vendor Agreement. By signing the agreement, you acknowledge that you have thoroughly read and agree to the following regulations:

- 1) **NON-REFUNDABLE FEE** is required to reserve a booth space.
- 2) **RAIN OR SHINE** the *Taste of Suwanee* will be held.
- 3) **FOOD SAMPLES FOR TICKET EXCHANGE** Each food ticket is valued at .50 cents. Your food samples need to be sold for a **MINIMUM of TWO (2) TICKETS and MAXIMUM of EIGHT (8) TICKETS.**
- 4) **FESTIVAL ATTENDANCE** *Taste of Suwanee* is expecting 10,000 attendees. Please be prepared.
- 5) **FOOD SAMPLES ARE NOT ALLOWED TO BE SOLD FOR CASH. FOOD SAMPLES MAY NOT BE GIVEN AWAY.** If you are selling food for cash or giving food away, the booth will be closed for service and will forfeit ticket reimbursement.
- 6) **TWENTY FIVE CENTS PER TICKET COLLECTED** will be reimbursed to you within two weeks after the event.
- 7) **REMEMBER: THIS IS A TASTE!** Please price your samples according to the following portion sizes:
1 to 3 tickets—cookies, fudge, ice cream, bread, pizza, pasta, fruit, salad, hamburgers, coffee, chicken, pork and smoothies
3 to 6 tickets—crab, steak, ribs, brats, salmon, sushi, shrimp & lamb
- 8) **TICKET COLLECTION BOX** Ticket Boxes will be provided to you at your booth. As you collect tickets for samples, place tickets in the box. Boxes must not be opened during event. You may stay after the event to count tickets with a *Taste of Suwanee* representative. Or you may turn the box into the Food Artist Coordinator at the close of the event. Reimbursements (25 cents per ticket) will be mailed within two weeks from the close of the event.
- 9) **SET-UP BEGINS AT 8AM. PLEASE BE PREPARED TO SERVE BY 11:30AM.**
- 10) **BOOTH ASSIGNMENTS** will be provided when you arrive at the event. Unloading instructions and event guidelines will be mailed to you (2) weeks before the event.
- 11) **VEHICLE PASS** Prior to the event, you will be mailed a vehicle pass to drive onto the festival site for unloading. Only one pass per business -Booth number will be on this pass and needs to be displayed on dashboard. You will not be allowed to park for more than **12 minutes** for unloading purposes at any time before, during or after event. Please park only in the assigned lot(s) so closer parking is open for festival-goers.
- 12) **SOFT DRINKS/WATER** Please do **NOT sell or give away soft drinks, sport drinks or water.** NGHS Basketball Booster Club has exclusive rights to sell these items as fundraisers.
- 13) **BUSINESS SIGNS and MENU BOARDS** for booth space are to be supplied by each vendor (no electrical signs). The festival will have a large attendance. Post signs high for visibility. Be creative and showcase your business! If you need signage, please contact the Food Artist Coordinator.
- 14) **ELECTRICITY** To ensure adequate electricity at your booth, we must receive your electrical request by **September 28.** It is your responsibility to bring (2) 100-ft. heavy duty extension cords and a power strip for EACH.
- 15) Food vendors are expected to take extra care in handling and disposing of cooking fluids so as not to damage the surface of the ground beneath their booths. **Remember, NO GREASE** is allowed in any food booth. Those vendors who are not careful and cause environmental damage will be subject to a minimum \$100 fee. **GRILLS HAVE TO BE ON GRAVEL** Make sure your Food Artist Coordinator is aware if you are cooking on a grill.
- 16) **EVENT ENDS AT 5:00PM. YOU ARE NOT ALLOWED TO BREAK DOWN PRIOR TO 5PM. YOU ARE NOT ALLOWED TO REMOVE YOUR EQUIPMENT PRIOR TO 5PM.**
- 17) **CLEAN UP** All trash, papers, boxes must be placed in a dumpster. The dumpster is located to the left of the stage. A \$50 charge will be deducted from your Ticket Reimbursement if trash is not completely removed from your booth area.
- 18) **IF YOU DO NOT COMPLY WITH ALL ABOVE AGREEMENTS, THE BOOTH WILL BE CLOSED TO SERVICE ATTENDEES.** Vendor must wait until the close of event to breakdown and remove equipment.
- 19) **LIABILITY WAIVER AND RELEASE** I, assume all responsibility for, and risks and hazards of, participation in the rental activity planned by myself or my business. In considerations of the City of Suwanee & NGHS Basketball Booster Club providing permission to use the space requested, I, and all members of my rental group do hereby, release the City of Suwanee and NGHS Basketball Booster Club, including all officials, officers, employees, sponsors, organizers, supervisors, volunteers, participants, and all other agents, of any and all claims, demands, rights and causes of action of whatever kind and nature, arising from and by reason of, and all known and unknown, foreseen and unforeseen, bodily and personal injuries, damage to property, and the consequences thereof, resulting from participation in the rental activity planned in the City of Suwanee by the NGHS Basketball Booster Club.

By reading this information and signing this Food Vendor Agreement, you are agreeing to abide by all rules and regulations set forth by the event organizers in the *Taste of Suwanee* and made a part hereof by reference.

Signature: _____ Date: _____

Print Name: _____ Title: _____